

U.S. DEPARTMENT OF COMMERCE U.S. CENSUS BUREAU

Worksheet

**E-9** (11-04-2021)

# **2022 CENSUS OF GOVERNMENTS SURVEY OF PUBLIC EMPLOYMENT & PAYROLL** March 2022 - Police Protection Agencies

OMB No. 0607-0585: Approval Expires 07/31/2024

# **DUE DATE:**

**April 26, 2022** 

# Need help or have questions?

- Visit https://portal.census.gov
- 1-800-832-2839 weekdays, 8AM to 5PM ET

## **WORKSHEET**

DO NOT use this worksheet to respond to the survey, it is intended to assist you with gathering and preparing your data prior to reporting online.

Return to https://portal.census.gov when you are ready to report online.

Title 13, United States Code, Sections 161 and 182 authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality.

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0585 and appears at the upper right of this page. Without this approval we could not conduct this survey.

We estimate this survey will take an average of 30 minutes to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Addressee Title or Department		
ATTN:		
Street 1		
Street 2		
City	State	Zip Code

2	Does this agency currently have paid employees and/or paid officials?	Mark "X" only one box.
9	bocs this agency currently have paid employees und/or paid officials.	Wark A only one box.

Yes – go to 3

□ No – go to **5** 

# **PART 1 - EMPLOYEES AND PAYROLL**

For each applicable pay period that includes March 12, 2022, what were the TOTAL number of employees and TOTAL gross payroll amounts for both full-time and part-time employees?

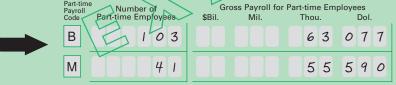


**EXAMPLE** If all full-time employees are paid bi-weekly, please provide the one bi-weekly payroll that includes March 12, 2022.



If some part-time employees are paid bi-weekly and some part-time employees are paid monthly; please provide the data for the bi-weekly payroll that includes March 12, 2022 for the employees paid bi-weekly and the monthly data for the month of March for the employees paid monthly.

B. Part-time employees and gross payroll for the pay period that includes March 12, 2022



# PART 1 - EMPLOYEES AND PAYROLL - (Continued)

#### Include

## **Employees**

- · Current employees in paid leave status whether paid from the general, special, or Federal grant funds
- All elected or appointed officials paid any amount of pay or stipend (even small amounts of \$25 per meeting or \$100 annually) or paid on salary basis; by fees or commissions; on a per meeting basis; or a flat sum quarterly, semi-annually, or annually
- Temporary or seasonal employees working the number of hours that represent full-time employment should be reported as full-time employees
- Temporary or seasonal employees working less than the regular, full-time workweek should be reported as part-time employees

#### Payroll

- · Salaries, wages, fees or commissions, as well as overtime, premium, and night differential pay
- Bonuses and incentive payments that are paid at regular pay periods
- Amounts withheld for taxes, employee contributions to retirement systems, etc.

#### **Exclude**

# **Employees**

- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees
- School system employees and payrolls

#### Pavroll

 Lump sum payments and the value of living quarters and subsistence allowances furnished to employees

## Do not report

- · Cumulative salaries since the beginning of the calendar or fiscal year
- Payroll amounts from last fiscal year
- Employer costs of non-wage employee benefits such as workers' compensation, FICA, health insurance, etc.

# $\label{eq:weekly:modes} W = Weekly; \quad B = Bi-Weekly; \quad T = Twice \ a \ Month; \quad M = Monthly; \quad Q = Quarterly; \quad S = Semi-Annually; \quad A = Annually$

## A. STATE GOVERNMENT AGENCIES

To be completed by state government law enforcement agencies only.

#### 1. Police protection

#### Include

- Police department, law enforcement and lock-up employees
- Employees performing activities of sheriff's and constable's offices

## Exclude

Sheriff's correction employees

# a. Persons with power of arrest 062

# Include

Police employees only

## Exclude

Other employees with power of arrest

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а			d gross payroll for the pay period that includes March 12, 202
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	Payroll Code	Full-time Employee	
b	. Part-tii	me employees and	nd gross payroll for the pay period that includes March 12, 202
	Part-time Payroll	Number of	Gross Payroll for Part-time Employees
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RT 2 - REMARKS	
Use this space for any explanations that may be essential in understainclude  • Any significant changes to employment or payroll occurring within the lateral or of employees for which you were unable to supply information	ast year
A note if the majority of the full-time employees work more than 40 hours.	rs per week
RT 3 - CONTACT INFORMATION	
Who should be contacted to answer questions about data reported or	this worksheet?
	person - Please print
Area code and phone number Extension	
Email Address - Please print	Date worksheet was completed (MM) (DD) (YYYY)